



**ELECTRICAL
CONTRACTING
PTY LTD** AU26726



**ACCREDITED
MASTER
ELECTRICIAN**

UNIFORM AND CLOTHING POLICY

Staff members must be clean and presentable at all times. Staff members are required to use protective clothing such as overalls to limit the damage and soiling their basic work clothes.

Shirts

A clean, presentable work shirt, displaying The Business logo is to be worn at all times. All workers should have access to a spare clean shirt to replace clothing that has become soiled throughout the day.

Shorts or Trousers

A clean, presentable pair of work shorts or trousers is required to be worn at all times.

Overalls

Overalls, with The Business logo will be supplied to applicable workers. These overalls must be worn when required, to limit the possibility of soiling your basic work uniform.

Footwear

Approved footwear should be worn at all times whilst at work. However, certain working conditions and/or client requests will necessitate the removal of boots at which time the worker should weigh the request with any risk of injury. Book covers should be worn in these circumstances.

All uniforms issued by the Business are to be returned to the Business' Head Office at the termination of employment.

The Business' may seek from the employee reimbursement for the costs of any uniforms issued in the six (6) months prior to termination of employment (as stated in the signed PPE Request Form).

S & K Electrical Contracting Pty Ltd

Director/Partner/Principal: _____

Date: 01/07/2017

Policy Review Date: 01/07/2018